



Fulton Adventist[®]
University College

"Others" | EST 1905

Job Title: ASSISTANT ACCOUNTANT

Employment Status: Full-time

Institution/Employer: Fulton Adventist University College

Location of Work: Fiji

Application Close Date: 30 August 2024

Fulton Adventist University College is one of the most recognised universities in Fiji and other Pacific Island countries. Fulton aims to employ highly qualified staff who are keen and honest workers, and who can comply with its goal to produce highly specialised and well-educated graduates.

Fulton Adventist University College is seeking to fill the position of **Assistant Accountant**.

The relevant job description for the role outlines the essential qualifications and expectations for the successful candidate. To request for the job description, please visit the Fulton Adventist University College website: <https://www.fulton.ac.fj/vacancy.html>.

The role of the **Assistant Accountant** is to assist the Accountant in the daily operations of the Business Office.

Selection Criteria:

- Must be a practising baptised member of the Seventh-day Adventist Church with a strong commitment to its mission and lifestyle. This would incorporate an active relationship with Jesus Christ characterised by a deep desire for worship and service to God.
- A degree in Business or Accounting.
- Interest in and an aptitude for cross-cultural ministry.
- Excellent customer relationship management skills.
- Have a sound understanding of accounting principles and practice.
- Have a comprehensive knowledge of the church and its management.

For more information and to apply, please visit <https://www.fulton.ac.fj/vacancy.html>.

The appointing body reserves the right to fill this vacancy at its discretion and close applications early.
This vacancy was written and advertised by the employer listed above